

# **Request for Application - Questions and Answer Responses**

State of Hawai'i, Department of Health Developmental Disabilities Division ("DDD")  
Workforce Development Training Program ("WDTP"), Cohort 5  
Program Period October 7, 2026 – March 31, 2027  
September 21, 2026

**1. Question: What happened to the incentive payments that were previously offered? I don't think my staff will participate without it.**

- Response:
  - Incentives were previously tied to time-limited ARPA funds
  - The Supplemental Payment was not available at that time
  - Supplemental Payments will exceed ARPA incentives
  - This is not a mandatory program
  - Milestone payment is in alignment with other states

**2. Question: Where can we get the application to complete?**

- Response: The application is on the DDD website:
  - <https://health.hawaii.gov/ddd/waiver-providers/workforce-development-training-program/>
  - <https://health.hawaii.gov/ddd/files/2026/09/RFA-Cohort5.pdf>

**3. Question: Our program is small and we don't have SS. Would that be okay?**

- Response: The program is rigorous and DSPs will require lots of support. If you do not have SS, and your agency is accepted, you would be required to provide additional support. For example, you may be required to attend ALL Community of Practice meetings.

**4. Question: W-9 form is for all DSP or just Agency?**

- Response: Just the Agency.

**5. Question: We don't have SS, however I am the RFA who has never gone through this training. Can I be the RFA going through this DSP training?**

- Response: Yes, you can be the RFA point of contact and participate in the program.

**6. Question: Would you be able to share the schedule of Cohort 4 and 5? It sounds like they will be overlapping, so just trying to figure out dates.**

- Response: The following is a side-by-side comparison of Cohort 4 and Cohort 5 meeting schedules. Note the differences in the start and end dates between the Cohorts. Cohort 4 begins its activities on a Saturday and ends on Fridays. Cohort 5 begins its activities on a Monday and ends on Saturdays.
- They only DSP overlap at this time is on Saturdays 10/31 and 12/12. The number of CoPs and their dates will be dependent upon the number of learners accepted into the program and their preferences.

(Dates in red represent weeks with state holidays).

**Cohort 4**

| WS Sat     | WE Fri     | Activity                 |
|------------|------------|--------------------------|
| 9/19/2026  | 9/25/2026  | DSP CoP 1                |
| 9/19/2026  | 9/25/2026  | Mentor Orientation Video |
| 9/26/2026  | 10/2/2026  | SS CoP 1                 |
| 9/26/2026  | 10/2/2026  | Mentor CoP 1             |
| 10/3/2026  | 10/9/2026  | DSP CoP 2                |
| 10/10/2026 | 10/16/2026 | SS CoP 2                 |
| 10/10/2026 | 10/16/2026 | Mentor CoP 2             |
| 10/17/2026 | 10/23/2026 | DSP CoP 3                |
| 10/24/2026 | 10/30/2026 | SS CoP 3                 |
| 10/24/2026 | 10/30/2026 | Mentor CoP 3             |
| 10/31/2026 | 11/6/2026  | DSP CoP 4                |
| 11/7/2026  | 11/13/2026 | SS CoP 4                 |
| 11/7/2026  | 11/13/2026 | Mentor CoP 4             |
| 11/14/2026 | 11/20/2026 | DSP CoP 5                |
| 11/21/2026 | 11/27/2026 | SS CoP 5                 |
| 11/28/2026 | 12/4/2026  | DSP CoP 6                |
| 12/5/2026  | 12/11/2026 | SS CoP 6                 |
| 12/5/2026  | 12/11/2026 | Mentor CoP               |
| 12/12/2026 | 12/18/2026 | DSP CoP 7                |

**Cohort 5**

| WS Mon     | WE Sat     | Activity                 |
|------------|------------|--------------------------|
| 10/5/2026  | 10/10/2026 | Mentor Orientation CoP 1 |
| 10/12/2026 | 10/17/2026 | Orientation              |
| 10/19/2026 | 10/24/2026 | SS CoP 1                 |
| 10/26/2026 | 10/31/2026 | DSP CoP 1                |
| 11/2/2026  | 11/7/2026  | Mentor CoP 2             |
| 11/9/2026  | 11/14/2026 | SS CoP 2                 |

| WS Mon            | WE Sat            | Activity     |
|-------------------|-------------------|--------------|
| 11/16/2026        | 11/21/2026        | DSP CoP 2    |
| <b>11/23/2026</b> | <b>11/28/2026</b> |              |
| 11/30/2026        | 12/5/2026         | Mentor CoP 3 |
| 12/7/2026         | 12/12/2026        | DSP CoP 3    |
| 12/14/2026        | 12/19/2026        | SS CoP 3     |
| <b>12/21/2026</b> | <b>12/26/2026</b> |              |
| <b>12/28/2026</b> | <b>1/2/2027</b>   |              |
| 1/4/2027          | 1/9/2027          | Mentor CoP 4 |
| 1/11/2027         | 1/16/2027         | DSP CoP 4    |
| <b>1/18/2027</b>  | <b>1/23/2027</b>  | SS CoP 4     |
| 1/25/2027         | 1/30/2027         |              |
| 2/1/2027          | 2/6/2027          | DSP CoP 5    |
| <b>2/8/2027</b>   | <b>2/13/2027</b>  | SS CoP 5     |
| 2/15/2027         | 2/20/2027         | Mentor CoP 5 |
| 2/22/2027         | 2/27/2027         | DSP CoP 6    |
| 3/1/2027          | 3/6/2027          | SS CoP 6     |
| 3/8/2027          | 3/13/2027         |              |
| 3/15/2027         | 3/20/2027         | DSP CoP 7    |